



THE HSC HEALTH CARE SYSTEM

Health Services for Children
with Special Needs, Inc.

March 27, 2020

Re: Enrollment in DC Medicaid Program Required by April 30, 2020

Dear Provider:

Federal Law requires all Medicaid Managed Care Behavior Health Network Providers to enroll with the DC State Medicaid program by January 1, 2020. Health Services for Children with Special Needs, Inc. (HSCSN) has identified that you are not currently enrolled in the DC Medicaid program. In order to continue participating in the HSCSN Network, you must enroll in the DC Medicaid program by **April 30, 2020**.

How to Enroll in the DC Medicaid Program

To enroll, you will need to complete the electronic DC Medicaid application using the DC Department of Health Care Finance's (DHCF) Provider Data Management System (PDMS). You can access PDMS at <https://www.dcpdms.com/Account/Login.aspx>. At this website, you will also find an enrollment guide entitled *How to Enroll for the Provider Data Management System (PDMS) Web Portal User Manual*. You can download that guide for technical assistance. Once you have logged into the PDMS website, please select the "MCO Only" application type, and then begin enrollment. Your application must be completed in PDMS by **April 30, 2020**.

You may receive this notice from multiple Medicaid Managed Care plans; however, you only need to submit one (1) DC Medicaid enrollment application. Please note that enrollment as a DC Medicaid provider does not obligate you to accept Medicaid fee-for-service patients.

Questions

If you have any technical questions regarding PDMS, please contact the system vendor, MAXIMUS, at 1-844-218-9700 or by e-mail at dcprovider.registration@maximus.com. If you have questions about enrollment in the DC Medicaid Program in general, please contact the DHCF Department of Public and Private Provider Relations staff directly at (202) 698-2000.

Thank you for your attention and cooperation with this important initiative.

Sincerely,

Charisse F. Vickerie, MSW
Manager of Provider Relations



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with Special Needs, Inc.

For more information visit hscsnhealthplan.org.
For reasonable accommodations please call (202) 467-2737.

If you do not speak and/or read English, please call 202-467-2737 between 7:00 a.m. and 5:30 p.m. A representative will assist you. **English.**

Si no habla o lee inglés, llame al 202-467-2737 entre las 7:00 a.m. y las 5:30 p.m. Un representante se complacerá en asistirle. **Spanish.**

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Nếu bạn không nói và/hoặc đọc tiếng Anh, xin gọi 202-467-2737 từ 7 giờ 00 sáng đến 5 giờ 30 chiều. Sẽ có người đại diện giúp bạn. **Vietnamese.**

如果您不能講和/或不能閱讀英語，請在上午 7:00 到下午 5:30 之間給 202-467-2737 打電話，我們會有代表幫助您。 **Chinese.**

영어로 대화를 못하시거나 영어를 읽지 못하는 경우, 오전 0시 00분에서 오후 0시 00분 사이에 202-467-2737번으로 전화해 주시기 바랍니다. 담당 직원이 도와드립니다. **Korean.**

Si vous ne parlez pas ou lisez l'anglais, s'il vous plaît appeler 202-467-2737 entre 7:00 du matin et 5:30 du soir. Un représentant vous aidera. **French.**



This program is funded in part by the Government of the District of Columbia Department of Health Care Finance.

HSCSN complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

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